Date: 15 Sep 2026

To,
M/S **Sherman Global Management Consultants Pvt. Ltd.**
Govt. Lic. No.1219/074/075
G.P.O.BOX: 8975 EPC 519
Sinamangal -9, Kathmandu, Nepal.

DEMAND LETTER

Dear Sir,

We, **Company Name……. UAE** hereby request you to kindly recruit and supply the following manpower to work in our company and to liaison with all the relevant authorities in Nepal regarding the recruitment with the terms and conditions below:

S. No.	Category/Job Title	Gender	No. of Workers	Working Hours	Basic Salary (AED)	Food
						400 AED
						400 AED

Term and condition: -

1) Period of contract: :Two (2) years & Renewable
2) Probation Period :180 Days from date of entry
3) Food :3 Course Meal Provided by the Company
4) Accommodation :Provided by the Company
5) Place of Employment :UAE
6) Air Passage :Joining & Retrun ticket will be Provided by the Company
7) Visa :Provided by the Company
8) Medical, Insurance & Emirates ID :Provided by the Company
9) Working hours and days :8 hours/day and 6 days/week
10) Overtime :As Per UAE Labor Law
11) Workman's Compensation and Insurance :Provided by the Company
12) Local Transportation :Provided by the Company
13) Annual Leave :30 Days leave pay/per annum
14) Service Charge for Nepali Agency :Paid by the Company
15) Other Terms & Conditions :As per UAE Labor Law
16) Right to retain Employee's Passport :Provided by the Company

The facilities not mentioned above will be in accordance with the labor law of State of UAE.

Yours truly,

Company Name:…….
Name of Personnel……
Post of Personnel……

Date: 15 Sep 2026

To
The Director General
Department of Foreign Employment
Ministry of Labor and Transport
Government of Nepal

SUBJECT: GUARANTEE LETTER

Dear Sir,

We**, Company Name……..,** have issued a demand letter to our authorized agent M/S**. Sherman Global Management Consultants Pvt. Ltd.** having License No. **1219/074/075**, G.P.O. Box 8975 EPC 519, Sinamangal-9 Kathmandu, Nepal. So, we hereby guarantee that all the Nepalese workers recruited through our authorized agency **M/S Sherman Global Management Consultants Pvt. Ltd.** will be working according to the job title, salary and other benefits mentioned in the demand letter in any of the establishment of our group of companies mentioned above in the state of UAE. In this regard, we wish to assure you that this demand is for our Company only and the workers will be working in our Company situated in UAE. We also assure you that these workers will not be deployed to work to any Third country out of state of UAE during their period of contract with us.

Best Regards,

Company Name……
Name of Personnel……..
Post of personnel:…….

Date: 15 Sep 2026

POWER OF ATTORNEY

That we **Company Name……., UAE**, a company duly organized and existing under and by virtue of the labor laws of State of UAE with hereby appoint **M/S Sherman Global Management Consultants Pvt. Ltd**, an authorized recruitment agency in Nepal approved by the government of Nepal, Ministry of Labor and Employment with government **License No. 1219/074/75** located at **G.P.O. Box 8975 EPC 519, Sinamanagal- 9 Kathmandu Nepal** to be our true and lawful agent and representative in Nepal in respect of handling all the affairs concerning recruitment and passage of the Nepali manpower to our company demanded, such as registration of the demand with the Department of Foreign Employment, Ministry of Labor and Employment after the payment of all necessary fees, etc., if any and to sign all the necessary documents required for the purpose of recruitment and passage of the selected person and to arrange their passports, visas and all matters relating to emigration etc.

This power of attorney is made in relation to our Demand letter dated 15 Sep 2026 issued in the name of **M/S Sherman Global Management Consultants Pvt. Ltd**. This Power of Attorney is valid until we recruit all the Manpower mentioned in the demand letter through **M/S Sherman Global Management Consultants Pvt. Ltd** In witness whereof, I/We have executed this Power of attorney on this day of 15 Sep 2026 presence of the subscribing witnesses. This power of Attorney is Valid for two years.

For and on behalf of

Company Name……
Name of Personnel……..
Post of Personnel……..

Date: 15 Sep 2026

INTER-PARTY SERVICE AGREEMENT

This agreement has been made on the date mentioned above between **Company Name……., Dubai UAE,** with License No: 135601 (Herein after called the First Party) and **M/S. SHERMAN GLOBAL MANAGEMENT CONSULTANTS PVT. LTD. License No. 1219/074/75** under Nepal Government, Department of Labor Kathmandu, Nepal (Herein after called the Second Party) on the following Terms and Conditions. In connection to the Mobilization of Manpower in United Arab Emirates.

1. The Second party agrees to deploy the candidates as per Demand Letter.

2. The FIRST PARTY should provide the necessary documents like Demand Letter, Power of Attorney, Employment Agreement Paper etc. to the Second Party.

3. The FIRST PARTY should provide all the facilities mentioned in the Demand Letter to the workers throughout the contract period the FIRST PARTY will be fully responsible for everything while the workers are working with or under him.

4. The SECOND PARTY will be responsible for all the expenses for the following cases.
   I) Visas Expired
   II) Workers are proved inefficient (within 3 months' probation period)
   III) Workers are medically unfit to work (Within 3 months)

5. All the other terms and conditions are as per the labor Law of the United Arab Emirates.

6. Service fee to the agency will be paid to the employer company.

7. The 1st Party shall pay the service charge for Nepali Agency according to the Labor Law of Government of Nepal.

Company Name…… **M/S Sherman Global Management Consultants Pvt. Ltd.**

……. ……

Name of Personnel **Shyam Bahadur Chhetri**

Post of Personnel **Chairman**

EMPLOYMENT CONTRACT

Date: 15 Sep 2026

Employee's Name:

Passport No:

Employee's Job Title:

1. Basic Salary:	AED, .../- Per month
2. Food Allowance:	Provided by the company
3. Accommodation:	Provided by the company
4. Working hours and days:	8 hours/day and 6 days/ week
5. Joining and returning air ticket cost:	Provided by the company
6. Visa, medical test, Emirates ID cost:	Provided by the company
7. Medical and Insurance:	Provided by the company
8. Place of work:	UAE
9. Transportation:	Provided by the company
10. Overtime allowance:	As per UAE Law
11. Duration of Contract:	2 Years
12. Probation Period:	6 months from joining
13. Service/Agency/ Broker fee:	Provided by the company
14. Right to retain employee's passport:	Employee
15. Other Benefits:	as per UAE labor law

Signature and seal with complete address of the sponsor

First party

---------- (Signature of Employee)

Company Name……
Name of Personnel…….

Signature (Name of Employee)

Position: **Post of Personnel** (Address in Nepal with Phone No.)
Date:
Company's Seal